
MINUTES OF THE REGULAR COUNCIL MEETING OF JULY 9, 2024

Held in the Council Chambers of the RM of Mervin No. 499 at 211 Main Street, Turtleford, SK.

PRESENT: Reeve Gerry Ritz
Division 1 Councillor Jim Range
Division 2 Councillor Gordon Spencer
Division 3 Councillor Rob Blais
Division 4 Councillor Ken Hergott
Division 5 Councillor Dave Krywchuk
Division 6 Councillor Victor Hamm
Deputy Chief Administrative Officer Janessa Macnab
Chief Administrative Officer Shiloh Bronken

DELEGATIONS: 9:15 a.m. Kerry Robertson, Municipal Foreman
Taylor Roberts, Maintenance Supervisor
10:00 a.m. Jon Grasby, Maintenance Personnel

CALL TO ORDER: Reeve Gerry Ritz called the July 9, 2024 meeting to order at 9:01 a.m.

AGENDA

0576 – 24 KRYWCHUK That the July 9, 2024 Agenda be accepted for reference with the following additions:

- 6) (g) Bloom Road;
- 6) (h) Asphalt Paving;
- 7) (i) CSO – Hamlet Patrol; and
- 9) West Yellowhead Waste Resource Authority Annual General Meeting.

CARRIED

MINUTES

0577 – 24 SPENCER That the June 25, 2024 Regular Council Meeting Minutes be approved as presented at the July 9, 2024 Council Meeting.

CARRIED

Welcomed Kerry Robertson, Municipal Foreman and Taylar Roberts, Maintenance Supervisor to the July 9, 2024 Council Meeting at 9:24 a.m.

IN-CAMERA CLOSED SESSION PURSUANT TO PART III OF LAFOIP

0578 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 recesses the July 9, 2024 public meeting to move into an "In-Camera" Closed Session as authorized by Part III of *The Local Authority Freedom of Information and Privacy Act* at 9:25 a.m.

CARRIED

RESUME OPEN SESSION

0579 – 24 RANGE That the Rural Municipality of Mervin No. 499 resumes Open Session of the July 9, 2024 Council Meeting at 9:37 a.m.

CARRIED

Initial: 
Reeve

Initial: 
Administrator

MINUTES OF THE REGULAR COUNCIL MEETING OF JULY 9, 2024

SMARTSTART VOLUNTARY PROGRAM

0580 – 24 RITZ That the Rural Municipality of Mervin No. 499 approves Administration to register in the SmartStart Voluntary Program with a Financial Agreement to be completed for a twelve (12) month period at the July 9, 2024 Council Meeting.

CARRIED

REQUEST FOR TENDER – TRACTOR

0581 – 24 HAMM That the Rural Municipality of Mervin No. 499 request Administration to complete a tender for one (1) new 2024 Tractor with a trade in of a 2012 Case IH 210 Magnum Tractor with a closing date of 12:00 p.m. CST on July 22, 2024 at the July 9, 2024 Council Meeting.

CARRIED

NW PT 17-52-21 W3 – INFILL FOR ACCESS IN THE RIGHT OF WAY

0582 – 24 HAMM That the RM of Mervin No. 499 approve, for local traffic safety, the request of landowners at NW PT 17-52-21 W3 to complete work to infill the right of way area between the two residential approaches on the westerly property boundary with the Municipal Foreman's approval and subject to the following caveats at the July 9, 2024 Council Meeting:

- Constructed to Municipal Standards;
- Infill at the adjacent property owner's expense; and
- Maintenance of the area to be at the property owner's expense.

CARRIED

MUNICIPAL FOREMAN AND MAINTENANCE SUPERVISOR REPORT

0583 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 acknowledges and receives the Municipal Foreman and Maintenance Supervisor's report as presented at the July 9, 2024 Council Meeting.

CARRIED

MILLING TIPS – TRIOD SUPPLY LTD.

0584 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 approves the purchase of 150 tips for the milling machine from Triod Supply Ltd. at an approximate cost of \$19,500.00 plus applicable taxes at the July 9, 2024 Council Meeting.

CARRIED

Welcomed Jon Grasby, Maintenance Personnel to the July 9, 2024 Council Meeting at 10:22 a.m.

Thanked Kerry Robertson, Municipal Foreman; Taylar Roberts, Maintenance Supervisor; and Jon Grasby, Maintenance Personnel for attending the July 9, 2024 Council Meeting at 10:26 a.m.

SASKATCHEWAN GOVERNMENT INSURANCE TRAFFIC SAFETY GRANT – TRAFFIC AWARENESS PROGRAM

0585 – 24 SPENCER That the Rural Municipality of Mervin No. 499 approves the purchase of two (2) Armadillo Tracker Bi-Directional Traffic Collector Radars from ATS Traffic Safety Ltd. at a cost of \$11,397.96 plus applicable taxes for the Traffic Awareness Project that Saskatchewan Government Insurance approved for grant funding at the July 9, 2024 Council Meeting.

CARRIED

Initial:  Reeve

Initial:  Administrator

MINUTES OF THE REGULAR COUNCIL MEETING OF JULY 9, 2024

CONSTRUCTION AREA SAFETY MEASURES

- 0586 – 24 KRYWCHUK That the RM of Mervin No. 499 approve the purchase of required equipment and visual safety aids to ensure employee safety while the Maintenance Team is completing construction/road maintenance at the July 9, 2024 Council Meeting.

CARRIED

SEPA 2024 ANNUAL CONFERENCE – OCTOBER 21-24, 2024

- 0587 – 24 RANGE That the RM of Mervin No. 499 approve Patrick Reid – Emergency Measures Coordinator, Gordon Spencer – Councillor and Northwest Mutual Aid Board Member, and Shiloh Bronken – Chief Administrative Officer to attend the 2024 Saskatchewan Emergency Planners Association Annual Conference being held October 21-24, 2024 at the Saskatoon Inn and Convention Centre, with costs for registration, mileage, meals, and hotels to be paid by the municipality at the July 9, 2024 Council Meeting.

CARRIED

BYLAW 2024-23 APPOINT A BYLAW ENFORCEMENT OFFICER

- 0588 – 24 BLAIS That the Rural Municipality of Mervin No. 499 completes first reading of Bylaw 2024-23 to Appoint a Bylaw Enforcement Officer at the July 9, 2024 Council Meeting.

CARRIED

BYLAW 2024-23 APPOINT A BYLAW ENFORCEMENT OFFICER

- 0589 – 24 SPENCER That the Rural Municipality of Mervin No. 499 completes second reading of Bylaw 2024-23 to Appoint a Bylaw Enforcement Officer at the July 9, 2024 Council Meeting.

CARRIED

BYLAW 2024-23 APPOINT A BYLAW ENFORCEMENT OFFICER – CONSIDERATION OF THREE READINGS

- 0590 – 24 RANGE That the Rural Municipality of Mervin No. 499 unanimously approves the consideration of three readings of Bylaw 2024-23 to Appoint a Bylaw Enforcement Officer at the July 9, 2024 Council Meeting.

UNANIMOUSLY CARRIED

BYLAW 2024-23 APPOINT A BYLAW ENFORCEMENT OFFICER

- 0591 – 24 HAMM That the Rural Municipality of Mervin No. 499 completes third reading with adoption of Bylaw 2024-23 to Appoint a Bylaw Enforcement Officer at the July 9, 2024 Council Meeting.

CARRIED

2024 PRIMARY WEED INSPECTOR APPOINTMENT

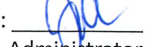
- 0592 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 appoints Zachery Bonaire as the Primary Weed Inspector for 2024 at the July 9, 2024 Council Meeting.

CARRIED

MUNICIPAL JOB DESCRIPTIONS

- 0593 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 approves the following Municipal Job Descriptions as presented at the July 9, 2024 Council Meeting:
- Deputy Chief Administrative Officer;
 - Administrative Coordinator;
 - Office Manager;
 - Administrative Assistant;
 - Office Assistant;

Initial:  Reeve

Initial:  Administrator

MINUTES OF THE REGULAR COUNCIL MEETING OF JULY 9, 2024

- Municipal Foreman;
- Maintenance Supervisor;
- Lead Maintenance Technician;
- Class 1A Driver;
- Heavy Equipment Operator; and
- Seasonal Maintenance Technician.

CARRIED

GOLF CART REGISTRATION WITH SURROUNDING MUNICIPALITIES

0594 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 request Administration to establish a system for information sharing with surrounding municipalities regarding golf cart registration and plating system at the July 9, 2024 Council Meeting.

CARRIED

CHIEF ADMINISTRATIVE OFFICER – HOLIDAY REQUEST

0595 – 24 SPENCER That the Rural Municipality of Mervin No. 499 approves the holiday request of Shiloh Bronken - Chief Administrative Officer for July 15 to 26, 2024 inclusive at the July 9, 2024 Council Meeting.

CARRIED

SARM DIVISION 6 DIRECTOR ELECTION – VOTING DELEGATES

0596 – 24 HAMM That the Rural Municipality of Mervin No. 499 appoints Reeve Ritz and Councillor Range to represent the municipality for the SARM Division 6 Director Election taking place on July 31, 2024 at the July 9, 2024 Council Meeting.

CARRIED

JUNE 2024 WATER TREATMENT PLANT DAILY LOGS

0597 – 24 BLAIS That the Rural Municipality of Mervin No. 499 acknowledges and receives the June 2024 Daily Water Logs for the following Hamlets:

- Evergreen Acres,
- Livelong, and
- Spruce Lake.

CARRIED

2024 MUNICIPAL LAGOON LOGS

0598 – 24 SPENCER That the Rural Municipality of Mervin No. 499 acknowledges and receives the following 2024 Municipal Lagoon Logs as presented by R. Matthews – Certified Wastewater Operator at the July 9, 2024 Council Meeting:

- Brightsand: SK05EG0302;
- Evergreen Acres: SK05EG0300;
- Livelong: SK05EG0073; and
- Spruce Lake: SK05EG0060.

CARRIED

KOPPS KOVE AGM MINUTES

0599 – 24 HAMM That the Rural Municipality of Mervin No. 499 acknowledges and receives the June 20, 2024 Annual General Meeting Minutes as submitted by the Kopps Kove Hamlet Board at the July 9, 2024 Council Meeting.

CARRIED

Initial:  Reeve

Initial:  Administrator

MINUTES OF THE REGULAR COUNCIL MEETING OF JULY 9, 2024

KOPPS KOVE RESERVE TRANSFER

0600 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 approve the funds transfer of \$140,000.00 for the Kopps Kove Multi-Court (\$70,000.00) and Playground (\$70,000.00) from the Hamlet Reserve Account to the General Operating Account to cover the project expenses at the July 9, 2024 Council Meeting.

CARRIED

SASKATCHEWAN GOVERNMENT INSURANCE TRAFFIC SAFETY GRANT – EVERGREEN ACRES, TURTLE LAKE

0601 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 acknowledge that Evergreen Acres, Turtle Lake has been awarded the Traffic Safety Grant from SGI for the purchase of a speed limit sign at the July 9, 2024 Council Meeting.

CARRIED

CORRESPONDENCE

0602 – 24 RANGE That the Rural Municipality of Mervin No. 499 acknowledges receipt of the correspondence as presented at the July 9, 2024 Council Meeting by Administration.

CARRIED

ACCOUNTS FOR PAYMENT AS OF JULY 9, 2024

0603 – 24 RANGE That the Rural Municipality of Mervin No. 499 approves the Accounts for Payment on July 9, 2024 being cheques #26047 to #26111 (\$778,614.63) and 1082-Man to 1090-Man (\$110,190.40) and Payroll (\$97,429.91) totaling \$986,234.94 as presented.

CARRIED

BANK RECONCILIATIONS AS OF JUNE 30, 2024

0604 – 24 SPENCER That the Rural Municipality of Mervin No. 499 receives and acknowledges the Bank Reconciliation(s) as presented by Administration at the July 9, 2024 Council Meeting.

CARRIED

STATEMENT OF FINANCIAL ACTIVITIES AS OF JUNE 30, 2024

0605 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 receives and acknowledges the Statement of Financial Activities as of June 30, 2024 as presented by Administration at the July 9, 2024 Council meeting.

CARRIED

ADJOURNMENT

0606 – 24 BLAIS That the July 9, 2024 Council Meeting be adjourned at 12:00 p.m.

CARRIED


CHIEF ADMINISTRATIVE OFFICER


REEVE